

Move-In Guidelines

When planning your move-in into The Local at Fort York, you must consider the following matters and follow these instructions on your move-in day.

Truck or Trailer Size

No moving truck larger than 16 feet shall be used. A truck of this size easily handles up to 3 rooms of household goods and there is simply not enough room to accommodate any larger vehicles than 16 feet. **Please ensure that your mover is aware of this requirement.**

Arrival at the Building

When arriving at the building please see the concierge who will be situated in the lobby of the building, and follow their instructions on where to park your moving vehicle.

Loading and Unloading Bay

During the specified move-in times building personnel will guide the moving truck to the loading dock and place the elevator on service.

Moving Tips

It is critical that your movers and truck arrive on time and that the **2-hour move-in time limit** be strictly observed. The schedule for move-ins is very tight and arrival and departure times must be maintained so the next resident may move-in. **If your move is not completed on time, a second booking will have to be made in order to complete your move.**

When unpacking, **please break up and flatten all boxes** and cartons and **take them to the disposal area designated on the ground floor.**

Please **DO NOT**

- × throw cardboard boxes down the garbage chute; or
- × leave boxes in the corridor or any common area.

Boxes left in the corridor pose a safety risk and fire hazard.

Thank you in advance for your cooperation. We hope you have a problem free move-in!