

**Toronto Standard Condominium Corporation #1536  
ELEVATOR RESERVATION AGREEMENT**

**Date of Request:** \_\_\_\_\_

Suite # \_\_\_\_\_ [ ] 228 Queens Quay West [ ] 230 Queens Quay West  
[ ] Unit Owner [ ] Tenant [ ] Move In [ ] Move Out [ ] Other

**CONTACT INFORMATION: *Please Print***

Last Name: \_\_\_\_\_, First Name: \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_  
Home Telephone Business Telephone

\_\_\_\_\_/\_\_\_\_\_  
Email Address Cell Phone

**RESERVATION DATE/TIME:**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/20\_\_\_\_\_  
Day Month Date Year

Start Time: \_\_\_\_\_ [ ] AM [ ] PM End Time: \_\_\_\_\_ [ ] AM [ ] PM

**SECURITY DEPOSIT (*Property Management to Complete*):**

A security deposit of **\$500.00 (money order or certified cheque)** must be submitted to the Property Management Office (PMO) at the time of reservation. Cheques are payable to **TSCC #1536**. Please note that no reservation is confirmed until the security deposit is received by the PMO.

[ ] Security Deposit Received

*Stamp Date*

**Toronto Standard Condominium Corporation #1536  
ELEVATOR RESERVATION AGREEMENT**

Toronto Standard Condominium Corporation No. 1536 hereinafter known as the "Corporation" agrees to permit the undersigned, hereinafter known as the "Applicant" use of the designated service elevator, hereinafter known as the "Elevator" for the purpose of: **Check whichever is applicable:** [ ] Move-In [ ] Move-Out [ ] Delivery/Other

Elevator Availability

	<b>Morning</b>	<b>Afternoon</b>	<b>Evening</b>
Monday	9:30 am – 12:30 pm	1:00 pm – 4:00 pm	7:00 pm – 9:00 pm
Tuesday	9:30 am – 12:30 pm	1:00 pm – 4:00 pm	7:00 pm – 9:00 pm
Wednesday	9:30 am – 12:30 pm	1:00 pm – 4:00 pm	7:00 pm – 9:00 pm
Thursday	9:30 am – 12:30 pm	1:00 pm – 4:00 pm	Not Available
Friday	9:30 am – 12:30 pm	1:00 pm – 4:00 pm	Not Available
*Saturday	10:00 – 12:00 pm	12:00 pm – 2:00 pm	Not Available
Sunday	Not Available	Not Available	Not Available
Holidays	Not Available	Not Available	Not Available

**\*Please Note: The Saturday schedule applies to the first and last Saturday of the month ONLY.**

The Applicant understands and agrees to the following terms and conditions:

1. The Applicant agrees to abide by the availability schedule approved by the Corporation.
  2. The Applicant agrees to submit to the Corporation a refundable security deposit in the amount of \$500.00 as a condition of use of the Elevator.
  3. The Applicant understands and agrees that the \$500.00 security deposit shall accompany this agreement and shall be payable to the Corporation by **certified cheque or money order**.
  4. The Applicant understands and agrees that the security deposit shall be returned to the Applicant once an inspection of the elevator has been completed by an agent of the Corporation and it has been determined by the Property Manager that no damage/loss was caused to the elevator and the appurtenant common elements including furnishings and fixtures.
  5. The Applicant understands and agrees that the \$500.00 security deposit submitted to the Corporation shall be returned to the Applicant by management during business hours only. The Corporation reserves the right to release the security deposit within a 72 hour period from the date of use of the Elevator.
  6. The Applicant understands and agrees that he/she shall be held liable for any damages to the common elements resulting from use contemplated under this agreement and the Applicant further agrees to reimburse the Corporation for the **full** amount of any costs incurred as a result of such damage.
  7. The Applicant understands and agrees that the use of the Elevator is subject to the Property Manager's approval and receipt of the completed agreement and the security deposit.
  8. The Applicant understands and agrees that he/she is responsible for the proper and complete removal/disposal of any packing materials, cardboard boxes and /or refuse as well as any debris left in the elevator and/or corridors.
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9. The Applicant understands and agrees to breakdown and bundle/tie cardboard boxes and shall deposit the same in appropriate recycling containers. The Applicant further agrees to remove all unwanted furniture from the common elements and that failing to do so shall result in a charge of \$500.00 to the Applicant.

