

Elevator Reservation Agreement

Toronto Standard Condominium Corporation No. 1537
81 Navy Wharf Court, Toronto, ON

Reservation requested by: _____

Suite #: _____ Residence Phone #: _____

Business Phone #: _____ Other Phone #: _____

The reservation request is for the use of the service elevator for the purpose of a move in/out or delivery.

Outgoing Resident: _____

Incoming Resident: _____

Delivery or Movers: _____ Company Name: _____

DATE OF DELIVERY OR MOVE: _____

Time 8am- 12pm ☐ 12pm - 4pm ☐ 4pm – 8pm ☐ **(Maximum 4 hours)**

Moves and delivers are only permitted between 8am and 8pm Monday to Saturday.
 Moves on Sunday must be pre-approved by Management.

Elevator fees collected:

| | | | |
|-----------------------------|------------------|-----------------|-----------------------|
| Guard fees \$100 | Yes _____ | No _____ | Cash or Cheque |
| Damage Deposit \$200 | Yes _____ | No _____ | Cash or Cheque |

| | | | |
|---|------------------|-----------------|-----------------------|
| New Tenant Registration fee \$350.00 | Yes _____ | No _____ | Cash or Cheque |
|---|------------------|-----------------|-----------------------|

- ☐ Owner
- ☐ Tenant

I understand and agree to the following conditions:

1. I shall notify Security or the superintendent and request an inspection of the elevator and common areas immediately prior to using the elevator and the common areas.

2. I shall be liable for the full cost of all repairs to any damages which may occur as a result of the use of the elevator by me or my agents. I shall accept the cost of the repairs as assessed by the manager and acknowledge that the cost of repairs shall be recovered in the same manner as common expenses.
3. I shall only use the elevator for move in/out or delivery during the term of reservation.
4. I shall take reasonable precautions to prevent unauthorized entry into the building during the term of the reservation.
5. I shall not obstruct corridors and elevator lobbies prior to during, during or after the term of the reservation.
6. I agree that the **PROTECTIVE PADS** must be in place prior, during and after or until move/delivery is complete and the final inspection has been made.
7. By signing the above I agree to pay the fees in full before the elevator will be scheduled for my Unit. New tenant registration fee only applies to tenants and not owners for move-ins. Owners are responsible for payment of the new tenant registration fee. Does not apply on move-outs. For more information on the new tenant fee please ask the concierge for the rule which explains this fee. Acceptable forms of payment for move-outs for the elevator fee will be cash or money order. Separate payments should be issued for the elevator fee and damage deposit.
8. Moving and deliveries is not permitted on **Public Holidays** without the prior written approval of the Board and/or the Property Manager.

I hereby acknowledge that I have read this agreement and I agree to abide by the rules of the Corporation.

Dated on _____ this _____ day of _____, 20____

Resident's Signature

Resident's Name (please print)

Cheque Returned to Resident

Dated on _____ this _____ day of _____, 20____

Resident's Signature

Resident's Name (please print)