



25 Telegram Mews  
Toronto, ON M5V 3Z1

## ELEVATOR RESERVATION AGREEMENT

I, the undersigned have read and agree to the terms and conditions as set out in the Rules and Regulations of Toronto Standard Condominium Corporation No. 2016 regarding the booking and use of the Service Elevator.

Print Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_ Date: \_\_\_\_\_

RESERVATION DATE: \_\_\_\_\_ SUITE # \_\_\_\_\_ BLDG: \_\_\_\_\_

REASON FOR USE:  MOVE-IN  MOVE-OUT  DELIVERY

\_\_\_\_\_  
New Mailing Address for Return of Deposit (if applicable)

TIME:  9AM-11AM  11AM-1PM  1PM-3PM  3PM-5PM  7 PM-9PM

DATE: \_\_\_\_\_

I understand and agree to the following conditions:

1. I shall deposit with the Corporation upon signing this agreement, **a refundable Damage Deposit in the amount of \$250 by a money order, bank draft, or certified cheque ONLY payable to TSCC #2016.** This amount will be refunded upon completion of the move and not having caused any damage to the common element of the Corporation. **A certified cheque or money order in the amount of \$75.00 shall also be deposited to the Corporation for the use of the service elevator during my move for a 2 hour period.**
2. I shall notify the Concierge and request an inspection of the elevator immediately prior to using the elevator. Upon completion of the move or delivery, I shall forthwith request a re-inspection of the elevator and affected common elements.
3. I shall be liable for full cost of all repairs to any damage which may occur as a result of the use of the elevator by me or by my agents. I shall accept the cost of repairs as assessed by the Property Manager and/or its agents and acknowledge that all or part of the security deposit shall be withheld and applied towards the cost of repairs.
4. I shall only use the elevator during term of the reservation.
5. I shall take reasonable precautions to prevent unauthorized entry into the building during the term of reservation.
6. I shall not obstruct corridors and elevator lobbies prior to, during or after the term of reservation.
7. I agree that protective pads must be in place prior to, during or after and/ or until completion of the final inspection.
8. I acknowledge that neither the Corporation nor the Property Manager shall be liable for any loss, damage and/or personal injury caused or suffered neither by any party nor due to the delay of any previous bookings.
9. **I hereby acknowledge that once I have finished my Move Out, I will also be removed from the data base and all FOBs will be deactivated.**
10. **I hereby acknowledge that once my Move In is complete, I will also be required to submit Resident Registry and Parcel Wavier Forms along with copies of either a Transfer of Title [Deed] or Lease Agreement within two (2) weeks time. If documentation is not received within the two (2) week period, my FOBs will be deactivated.**
11. I hereby acknowledge that I have read this agreement and agree to abide by the rules of the Corporation

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Applicant's Signature

10. RELEASE OF DAMAGE DEPOSIT

I, \_\_\_\_\_, hereby acknowledge receipt of my Elevator Damage Deposit of \$ \_\_\_\_\_ received on

\_\_\_\_\_ by \_\_\_\_\_