

YORK REGION STANDARD CONDOMINIUM CORPORATION NO. 1227

ELEVATOR RESERVATION AGREEMENT

This reservation request is for the exclusive use of the service elevator for up to 2 hours for the purpose of a move in, out or within the building of any large deliveries that require the use of a service elevator.

Deliveries requiring exclusive use of the service elevator are allowed from 11:00 AM to 6:00 PM Monday to Saturday (except Sunday and public holidays).

Reservation Requested by: _____

Suite Number: _____ Locker Unit Number: _____

Home Tel: (____) _____ Bus Tel: (____) _____ Cell: (____) _____

If Move-in: Incoming Resident name if other than Unit Owner: _____

If Move-out: Outgoing Resident name (Tenant or Owner): _____

Delivery / Movers: _____

The date and time of the reservation shall be ____/____/____ from ____ A.M. /P.M. to ____ A.M. /P.M.
Day Month Year (maximum 2 hours)

Indicate reason for elevator: Move-in ___ Move-out ___ Delivery ___ Renovations ___ Others: Specify _____

I understand and agree to the following conditions:

1. All RULES of YRSCC No. 1227 pertaining to Elevator and Common Areas shall be honoured.
2. I shall deposit with the YRSCC No. 1227 upon signing this agreement, a refundable security/damage deposit in the amount of \$500.00 by cheque or money order payable to YRSCC No. 1227. This amount will be refunded upon completion of the delivery/move, provided that I have not caused any damage to the common elements of YRSCC No. 1227.
3. I shall notify the Concierge and request an inspection of the service elevator and adjacent common areas immediately prior to using the same. Upon completion of the move or delivery, I shall forthwith request a re-inspection of the service elevator and adjacent common areas.
4. I shall be liable for the full cost of all repairs to any damage, which may occur as a result of the use of the service elevator during the delivery by me or my agents. I shall accept the cost of repairs as assessed by the Manager and acknowledge that all or part of the security/damage shall be withheld and applied towards the cost of repairs.
5. I shall only use the elevator during the term of the reservation.
6. I shall take reasonable precautions to prevent unauthorized entry into the building during the term of the reservation.
7. I shall not obstruct adjacent common areas and elevator lobbies prior to, during or after the term of the reservation.

I hereby acknowledge that I have read this Agreement and I agree to abide by the Rules of YRSCC No. 122 in force from time to time.

Dated this _____ day of _____, 20____.

Applicant's Signature

AREA INSPECTED	BEFORE	AFTER
Loading Area	_____	_____
Moving Room and Doors	_____	_____
Walkways	_____	_____
Ground Level Lobby and Doors	_____	_____
Elevator Doors/Frame	_____	_____
Elevator Cabs/Pads	_____	_____
Corridor Floor/Walls	_____	_____
All Fixtures	_____	_____
Suite Doors	_____	_____
INITIALS	_____	_____
TIME	_____	_____

Concierge: _____

User: _____

Inspection Procedure

1. Before the start of the delivery the User will indicate to the Concierge the adjacent common areas that will be used during the delivery.
2. Immediately prior to the start of delivery the Concierge Staff and the User will walk the adjacent common areas and register any defect. The same will apply to the Service Elevator.
3. After the completion of the delivery, the Concierge Staff and the User will walk the adjacent common areas and register any defect. The same will apply to the Service Elevator.
4. Any discrepancies that have appeared between the first and second walk will be registered on the form. The form will be signed by the User and Concierge, and be handed to YRSCC No. 1227.

Name: _____

cheque # _____

In the amount of \$500.00 was returned to: _____

Date: _____