



Resident(s)
1000 King Street West
Toronto, Ontario
M6K 3N1

Resident(s)
39 Shank Street
Toronto, Ontario
M6J 3X3

Dear Resident(s):

This is a reminder to all Residents in reference to the Rules and Regulations contained within the Corporations By-laws, as well as additional procedures governing the Common Elements of the building.

1. **Party Room:** Sounds and noises are transmitted easily, therefore, when using the Party Room, please moderate the volume of the music. As per the Party Room Booking Form "Any music and dancing must cease at 11:00 p.m. The function must be over no later than 12:00 midnight."
2. **Exercise Room:** As a courtesy to your neighbours please use the equipment only between the hours of 6:00 a.m. to 10:00 p.m. daily.
3. **Safety/Security:** As the welfare of all Residents is always a concern, all Residents are reminded to please practice safety and security. Do not allow strangers that are without a key to enter your building, nor grant access through the enter phone to unidentified individuals.
4. **Balconies/Patios:** We appreciate that Residents may wish to beautify their balconies with plants and flowers however, please be reminded that trellises etc. are not to be used and affixed to these exclusive use common elements nor is the painting of the balcony's concrete slab allowed. As a courtesy to your neighbours and for obvious safety reasons please refrain from tossing any items from your balcony. In addition, no loud music or noise, which disturbs the quiet enjoyment of other Residents, may emanate from your balcony or patio.
5. **Garbage Disposal:** The proper handling and disposal of garbage is vital for obvious health and safety reasons. Garbage must be in properly tied polyethylene or plastic garbage bags, strong enough to prevent them from breaking open in the garbage chute. The City recycling program will not pick up cardboard boxes unless they are flat and bundled and we request that when disposing of your boxes that they be broken down.

Your co-operation and understanding in the above matters is greatly appreciated.

Goldview Property Management Ltd.