

www.harmonymgmt.ca

Corporation #: _____

Unit #: _____ Address: _____

This is to notify you that an original or renewal (circle one) written or oral (circle one) lease or sublease assignment of lease (circle one) or a renewal of a written or oral lease, sublease or assignment of lease has been entered into for:

Dwelling	Units _____	level _____
Parking	Units _____	level _____
Locker	Units _____	level _____

on the following terms:

Name of lessee(s) (or sublessee(s)): _____

Telephone number: _____ Fax number, if any: _____

Email _____ Commencement date: _____

Termination date: _____ Option(s) to renew: _____

Rental payments: _____
(set out amount and when due)

Other information: _____
(at the option of the owner)

2. I (We) have provided the above designated lessee(s), sublessee(s) with a copy of the declaration, by-laws and rules of the condominium corporation.
3. I (We) acknowledge that, as required by subsection 83 (2) of the *Condominium Act, 1998*, I (we) will advise you in writing if the lease, sublease, assignment of lease) is terminated.

Dated this _____ day of _____, _____.
(day) (month) (year)

(Print name of owner)

(Signature of owner)

(Print name of owner)

(Signature of owner)

(In the case of a corporation, affix corporate seal or add a statement that the persons signing have the authority to bind the corporation.)

Address: _____

Telephone no: _____ Fax no: _____

Please complete and return this form to Harmony Management Ltd. (Email, Fax or mail)

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