



BURANO RESIDENT(TENANT) INFORMATION (confidential)

Suite No. _____

Parking Space No _____ Level _____ Plate no _____

Description of vehicle _____

Parking Space No _____ Level _____ Plate no _____

Description of vehicle _____

Access fob No(s) _____

Storage Locker No(s) _____

Full names of all persons residing in suite, with dates of birth of children under 16 years of age:

Type of pet (circle applicable) Dog(s) – how many _____ Cat(s) – how many _____

Pet Tag number(s) _____

Resident home phone no. _____ mobile _____

Resident home phone no. _____ mobile _____

Resident email _____ Resident email _____

Emergency contact (s) _____ relationship _____

Emergency contact phone no(s) _____ or _____



INFORMATION REGARDING RESIDENTS REQUIRING ASSISTANCE IN THE EVENT OF AN EMERGENCY.

Please advise if anyone living in this suite, has a handicap and would require assistance in the event of an emergency. YES NO (circle one)

If 'YES', please indicate the handicap and any information that may be of assistance to the authorities in the event of an emergency.

Name of suite Owner

Address of Suite Owner

Phone and email address of Suite Owner

Resident signature _____

Date _____



BURANO CONDOMINIUMS – 832 Bay Properties Ltd.

TENANT COVENANT AND AGREEMENT

NAME OF RESIDENT _____

SUITE NO _____

'I ACKNOWLEDGE AND AGREE THAT I, AND MY SERVANTS, AGENTS, TENANTS, FAMILY, INVITEES AND LICENSEES FROM TIME TO TIME, WILL, IN USING THE UNIT RENTED BY ME AND THE COMMON ELEMENTS, COMPLY WITH THE CONDOMINIUM ACT, THE DECLARATION, THE BY-LAWS OF THE CONDOMINIUM CORPORATION, ALL RULES AND REGULATIONS OF THE CONDOMINIUM CORPORATION AND ANY AGREEMENT(S) AUTHORIZED BY THE BY-LAWS OF THE CONDOMINIUM CORPORATION, DURING THE ENTIRE TERM OF MY TENANCY, AND WILL BE SUBJECT TO THE SAME DUTIES IMPOSED BY THE ABOVE AS IF I WERE A UNIT OWNER, EXCEPT FOR THE PAYMENT OF COMMON EXPENSES UNLESS OTHERWISE PROVIDED BY THE CONDOMINIUM ACT'.

SIGNATURE OF TENANT _____

DATE _____



BURANO CONDOMINIUMS – 832 Bay Properties Ltd,

SMALL PARCEL/LETTER AUTHORIZATION AND WAIVER

I/We _____ of suite _____

hereby authorize 832 Bay Properties and its duly authorized agents and employees to accept small parcels (no larger than 12" x 12") or letters on my behalf. (Registered mail, cash and perishable items will not be accepted). I hereby release 832 Bay Properties Ltd. and its duly authorized agents and employees from any liability, present or future, should any parcel or letter be lost, stolen, delivered late or damaged.

I further agree to collect any parcel/letter that is delivered for me at my earliest opportunity once notified of its delivery.

Persons delivering parcels to me during my presence at home will contact me directly via the entry phone system and I will provide access accordingly.

Resident name

Resident signature



ELEVATOR RESERVATION REQUEST & CONFIRMATION FORM

All moves must be completed between the hours of 10:00 a.m. to 6:00 p.m from Monday through to Saturday. No moves/deliveries Sundays and Statutory Holidays.

The elevator may only be booked for a maximum of 3 (three) consecutive hours.

Elevators are reserved on a first-come, first-serve basis.

A security deposit in the amount of \$300.00 must be posted. Cheques should be made payable to 832 Bay Properties Ltd.

Upon arrival and completion, please contact the concierge/concierge desk who will then place the elevator on service or return the elevator to normal operation. Movement of goods is ONLY permitted via the designated elevator.

FIRE ROUTES and/or ACCESS AREAS must be clear of all vehicles and moving trucks.

For all residents moving into Burano, the elevator will only be placed into service upon receipt of fully completed registration forms.

Please do not prop the suite/balcony doors open during your move as this will create a vacuum within the building and may cause the elevator to go out of service.

Should the service elevator become non operational due to technical difficulties (before, during or after your move), another elevator WILL NOT be placed into service. The Declarant, Property Management Office, Corporation, Board of Directors and their employees WILL NOT be responsible for any delays or additional expense(s) whatsoever incurred with your potential inability to move into or out of Burano.

All cardboard boxes must be broken down and placed into the bin marked cardboard only.
No furniture (including mattresses) or oversized garbage may be left in the garbage room

or on the premises. Violators may be subject to a fine which will be added to the unit owner's contribution toward common expenses.

PLEASE BE ADVISED THAT YOU WILL BE RESPONSIBLE FOR ANY AND ALL DAMAGE CAUSED DURING YOUR MOVE INCLUDING COSTS ASSOCIATED WITH ANY GARBAGE IMPROPERLY DISPOSED OF. ALL COSTS WILL BE DEDUCTED FROM YOUR DAMAGE DEPOSIT AND/OR ADDED TO THE UNIT OWNER'S CONTRIBUTION TOWARDS COMMON EXPENSES AND WILL BE COLLECTED AS SUCH.

I understand and agree to provide Property Management with all information required by the Corporation which relates to the occupants of the suite. All information will be added to the Entry phone after the information sheet has been completed.

I/We hereby agree to the terms and conditions noted on the reverse of this form along with the rules governing 832 Bay Properties Ltd. I/We understand that any violation of the terms/rules, may result in a fine that will be added to the unit owner's contribution toward common expenses and will be collected as such.

_____ RESIDENT 1 SIGNATURE	_____ DATE
_____ RESIDENT 2 SIGNATURE	_____ DATE

RESIDENT NAME: (PLEASE PRINT CLEARLY)		<input type="checkbox"/> Owner <input type="checkbox"/> Tenant
SUITE NUMBER:	TELEPHONE NUMBER:	
<u>IF YOU ARE A TENANT, YOU MUST PROVIDE THE NAME, ADDRESS AND TELEPHONE NUMBER OF THE OWNER.</u>		
DATE OF MOVE: (subject to availability)		TIME OF MOVE : (subject to availability)

TYPE OF MOVE: <input type="checkbox"/> Move In <input type="checkbox"/> Move Out <input type="checkbox"/> Delivery	FORWARDING ADDRESS: TELEPHONE NO.:
CONTRACTOR/MOVING COMPANY NAME:	
CONTRACTOR/MOVING COMPANY TELEPHONE NUMBER:	

FOR OFFICE USE ONLY - ELEVATOR CONFIRMATION		
Date Received:	Date of Move:	Time of Move: Start: _____ a.m./pm.
Authorized By:		Date Authorized:

Registration Forms Completed ☐

Deposit Received ☐

Deposit Return ☐

Toronto Hydro-Electric System Limited
5800 Yonge Street Telephone: 416.542.8000
Suite Meters Department Facsimile: 416.542.3429
Toronto, Ontario Email: suitemeters@torontohydro.com
M2M 3T3 torontohydro.com



Tenant Registration Form for Condominium Suite Electricity Service

Please complete and sign this "Tenant Registration Form" and forward to "Suite Meters Department" at Toronto Hydro-Electric System Limited.

Tenant Information:

Lease Agreement Start Date (dd/mm/yyyy) _____

Customer Name _____

Service Address _____ Suite # _____

Home Telephone Number _____ - _____ - _____ Cell Number _____ - _____ - _____

Business Number _____ - _____ - _____ Fax Number _____ - _____ - _____

Mailing Address (if different from Service Address) _____

Email Address _____ Date of Birth (dd/mm/yyyy) _____

Employer _____ Driver's License Number or other ID¹ _____

The following information regarding the Landlord must be completed:

Owner/Landlord Name _____ Contact Name (if applicable) _____

Mailing Address _____

Telephone Number _____ - _____ - _____ Cell Number _____ - _____ - _____

Email Address _____

I certify that I am the tenant of the suite identified above and I hereby authorize Toronto Hydro to register me as the account holder and bill me for the consumption of electricity at the above noted suite.

Signature _____ Date _____

We are committed to reducing the impact that paper communication has on the environment. Take advantage of our no-cost eBill service.

Subscribe online at torontohydro.com after you receive your first bill!

TERMS AND CONDITIONS: The acceptance of supply of electricity or related services from Toronto Hydro constitutes the acceptance of a binding contract with Toronto Hydro, the terms and conditions of which are subject to regulation by the Ontario Energy Board and reflected in Toronto Hydro's Conditions of Service. The use of your personal information by Toronto Hydro is subject to Toronto Hydro's Privacy Policy. The Conditions of Service and Privacy Policy can both be viewed at torontohydro.com or you can request a copy of the Conditions of Service or Privacy Policy by calling Toronto Hydro's Customer Care department at 416.542.8000.

Enjoy worry-free, on-time payments through the convenience of our Pre-Authorized Payment plan.
ENROLL BELOW TODAY!

Banking Information:

Name of Financial Institution _____

Branch Address _____

City _____ Postal Code _____

Transit/Branch				Institution				Account Number											

NOTE: Enter all numbers located on the bottom of your chequing/saving account and please mail in a copy of a 'Void cheque' OR a letter from your Financial Institution indicating your account information.

I/we authorize Toronto Hydro-Electric System Limited to automatically withdraw from the account designated above for payments to Toronto Hydro-Electric System Limited.

Signature _____ Signature _____ Dated _____

PLEASE NOTE: For a joint account, signatures of all account holders must appear on this form. Complete this form and send it to Toronto Hydro-Electric System Limited.

Fax to: 416.542.3458 or Mail it to: Toronto Hydro-Electric System Limited, 5800 Yonge Street, Toronto, Ontario M2M 3T3

For Toronto Hydro-Electric System's Privacy Policy, see torontohydro.com/electricssystem/privacypolicy

This authorization may be terminated at any time by the customer or by Toronto Hydro-Electric System Limited. Upon such termination any balance due must be paid to Toronto Hydro-Electric System Limited.

¹ Two pieces of Personal Identification are needed for verification purposes: driver's license, date of birth, passport # or citizenship card #.



TO ALL BURANO TENANTS

This is a special edition communication and prepared primarily for resident tenants (families and students) who may not have previously lived in a condominium building. As each condominium has different rules and regulations we hope this will clarify some of the rules and obligations of living at the Burano.

CONDOMINIUM LIVING

The Burano is a private condominium. Condominiums are governed by the Provincial Government and have a set of bylaws, rules and regulations and policies. Each unit is individually owned in the building. Many owners live in the building and call it their home; however other owners have chosen to rent out their suites. Regardless of whether you are an owner or a tenant, all of the rules and regulations of the Burano have to be complied with. Owners living in the building expect that the bylaws, rules and policies will be enforced by Property Management in order to protect their property and provide them with the lifestyle that they have bought into. Owners who have rented out their suites expect their investment to appreciate and that their tenants will respect and appreciate their surroundings as if it was their own home.

To ensure that all residents are aware of the requirements of daily living at the Burano, Property Management has tried to ensure that every resident receives a 'Condominium Guide'. Please see the office if you have yet to receive your copy. It is essential for tenants to understand the reasoning and importance of following the rules as they will be held responsible for failure to follow rules and ultimately their landlord and owner of the suite will be responsible for their actions or lack thereof. Property Management will communicate with landlords, should their tenant fail to conduct themselves in a proper manner. Should repeated offences occur, the Burano may ask their landlord to take steps to terminate the tenancy.

Below we have highlighted just some of the areas where your consideration and cooperation is required.

When in the **common elements of the building**, Residents are expected to conduct themselves in a respectful and considerate manner at all times ensuring that all other residents have an opportunity to use the facilities in a comfortable environment. These areas are not a resident's private living area, these are common areas and good judgement and common sense is required at all times.

Roller blades or bicycles are not permitted in the lobby.

Consumption of alcohol is not permitted in the common areas at any time. No smoking of any substance is permitted in the common areas at any time. If you wish to smoke cigarettes please

Burano Condominiums

Managed by Whitestone Property Management

832 Bay Street, Suite 119, Toronto, ON M5S 1Z6 | P. 416 353 4764 | F. 416 944 0874

do so on your balcony (disposing of your cigarette butt in an ashtray) or outside the building away from either entrance.

The Burano's Declaration and rules and regulations mimic **the noise** bylaw of the City of Toronto which states that no one may cause or permit any noise that would disturb others between 11pm – 7 pm.

The Burano falls under the jurisdiction of the **Ontario Fire Code** which along with the Building Code requires that the hallways remain clear of materials at all times allowing for quick and easy exit in the event of an emergency.

All authorized residents of the building will have received **access fobs to the building**. Only residents of the building are entitled to use the facilities and amenities provided. Fobs will be cancelled if unauthorized use is noted. Do not let strangers into the building or allow residents to follow you into the building or parking garage.

Please note that **parking or lockers** may only be rented to other residents of the building, and only until such time as they reside at The Burano.

Elevator bookings are required to be scheduled through Property Management for any moves or deliveries. There is currently a high demand for the elevator as construction, owners and tenants all require the elevator. Please allow a minimum of 7 days to schedule a move or delivery into the building. The moving elevator is the only elevator that may be used for moves and deliveries. The elevator that services the garage levels may not be used for this purpose.

Visitor Parking is strictly for that purpose and may not be used by residents. Visitors coming to the building are permitted to use this facility, if available and if they are coming to visit a resident and remain at the building. We regret that parking is not available for your friends and family who wish to park and then leave the building.

The **garbage chutes** are strictly for disposal of small bags of organic or kitchen garbage and for disposal of small recycling items. **DO NOT PUSH LARGE CARDBOARD BOXES AND OTHER FOREIGN MATERIALS DOWN THE CHUTE. THE RECYCLING CHUTE CANNOT HANDLE LARGE LOADS AND IS PLUGGING UP ON A REGULAR BASIS WITH BOXES THAT ARE NOT BEING BROKEN DOWN AND ARE TOO LARGE TO BE ACCOMMODATED IN THE CHUTE. THIS CREATES A LOT OF EXTRA HOURS OF WORK FOR THE CLEANERS, WHO ARE BUSY ENOUGH DURING THE DAY WITH THEIR REGULAR JOBS.**

Only white or off-white window coverings are permitted. Do not install these window coverings by drilling into the window frame-work; this will negate the warranty on the windows.

Thank you for your consideration in these matters.

Whitestone Property Management September 13, 2012