



TORONTO STANDARD CONDOMINIUM CORPORATION NO. 2177
55 East Liberty Street, Toronto, ON. M6K 3P9

ELEVATOR RESERVATION AGREEMENT

Suite No.	Name:	Residential #	Business #
Date of Move In:	Date of Move Out:	Date of Delivery:	Item to be Delivered:

TIME REQUESTED: Please note there is a four (4) hour maximum time interval; kindly indicate the preferred time by checking the appropriate box.

8:00 a.m. - 12:00 p.m. 12:00 p.m. - 4:00 p.m. 4:00 p.m. - 8:00 p.m.

I understand and agree to the following conditions:

a) Furniture and equipment shall be moved into or out of the building only by the elevator designated for such purpose by the Board (the "service elevator"). The service elevator shall be used for the delivery of any goods, services or home furnishings, and pads to protect the service elevator shall be installed as determined by the Concierge in his sole discretion. The time and date for moving or delivery shall be fixed in advance by arrangement and reservation with the Concierge. The reservation shall be not exceeding four (4) hours.

b) **Except with the prior written authorization of Management, moving and deliveries shall be permitted only from Monday to Saturday: 8:00 a.m.-12:00 p.m.
12:00 p.m.-4:00 p.m.
4:00 p.m.-8:00 p.m.**

Sunday (deliveries only): 9:00 a.m.-6:00 p.m.

It is your immediate and continual obligation to conduct the move in a timely, respectful and quite manner at all times.

c) A refundable security/damage deposit in the amount of \$200.00 or as determined by the corporation from time to time in **personal cheque (for owners only). Tenants must provide a certified cheque or money order. No exceptions will be made.**

All move-outs must be in the form of a money order or certified cheque only, made payable to TSCC 2177 via the Concierge when making the reservation. No exceptions will be made.

d) It shall be the responsibility of the Owner and/or the person reserving the service elevator to notify the Concierge, and to request an inspection of the service elevator and adjacent common elements immediately prior to using the service elevator. Upon completion of moving into or out of the building or the delivery, the Owner or person reserving the service elevator shall forthwith request an immediate re-Inspection of the service elevator and affected common elements. Any damage noted during the re-inspection and not noted on the initial inspection shall be deemed to be the responsibility of the Owner and the person reserving the service elevator. The cost of repairs, which shall include the cost of any extra cleaning, shall be assessed by the Manager as soon as possible following the moving or damage and the parties responsible shall be advised of such costs.

e) The Owner and the person reserving the service elevator shall be liable for the full cost of repairs to any damage to the service elevator and to any part of the common elements caused by the moving of furniture or equipment into or out of the unit or the delivery of goods, services and home furnishing or equipment into or out of the unit. The Corporation, through the Manager, shall have the right to withhold all or part of the security deposit



Agents for, and on behalf of T.S.C.C. No. 2177



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as it deems necessary as security for partial or complete payment for any damages sustained. The Corporation shall apply all or part of the security deposit toward the cost of repairs or cleanup. If the cost of repairs should be less than the amount of the security deposit, the balance shall be returned to the Owner or person reserving the service elevator. If the cost of repairs exceeds the amount of the security deposit the Owner or person reserving the service elevator will bear the full cost of repairs less the amount of the security deposit. This amount shall be assessed against the unit owned by or occupied by the person reserving the service elevator as a common expense and shall be collectable as such.

- f) During the term of the reservation and while any exterior doors are open, the Owner or person reserving the service elevator shall take reasonable precautions to prevent unauthorized entry into the building.
- g) Corridors and elevator lobbies shall not be obstructed prior to, during or after the term of the reservation.
- h) Purchasers or Tenants acquiring a unit shall register with the Manager or Security prior to the move-in date.
- i) **The corporation reserves the right at all times to override this booking to use procedures for safety and convenience if another elevating device is out of order.**

I **HEREBY ACKNOWLEDGE** that I have read this agreement as presented above, and I hereby accept all of the conditions contained herein, pursuant to the condominium declaration.

X _____ \$200.00 Security Deposit attached
Applicant Signature *Date*

Area To Be Inspected	Before	After
Loading Area		
Moving Room -Walls & Doors		
Elevator Doors, Mirrors & Frame		
Elevator Cab & Pads		
Corridor- Floor, Wall		
Light Fixtures		
Suite Door & frame		
Comments		

Pre-Inspection		Post-Inspection	
Resident's Acknowledgement of Condition of Premises		Resident's Acknowledgement of Condition of Premises	
Date Signed:		Date Signed:	
Resident Signature		Resident Signature:	
Deposit Cheque No.	Received By:	Deposit Cheque No.	Returned By:
<p>FOR MOVE-OUTS ONLY: All access devices should be recorded below before deleted from the system when the move out is completed.</p> <p>Fob No(s). _____ & _____</p> <p>Garage</p> <p>Remote No (s). _____ & _____</p>			



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